# Office Policies



## **Practitioner Qualifications:**

• Florida Licensed Acupuncturist

Four year intensive study and internship program

• Acupuncture Diplomate of NCCAOM

National Certification Commission for Acupuncture and Oriental Medicine

- Licensed Psychologist State of Michigan
- National Provider Identifier is #1801835525
- Blue Cross Blue Shield Provider #C002A
- Member of FSOMA Florida State Oriental Medical Association
- Member of AAAOM American Association of Acupuncture and Oriental Medicine
- Member of APA American Psychological Association
- Member of Greater Sarasota Chamber of Commerce
- Member of Manatee Chamber of Commerce
- Certified Micro-current Electro-Acupuncture Medicine
- Certified Acupuncture Injection Therapy
- Certified Mesotherapy Body Sculpting and Facial Rejuvenation

#### **Cancellation Policy:**

Your appointment time is reserved specifically for you. In the event of a missed appointment or an appointment cancelled with less than 24 hours notice, you will be charged a \$50 fee.

#### Confidentiality:

Patient confidentiality as required by state and federal law is maintained at all times.

#### Insurance:

One of the first questions potential patients ask us is, "Do you take insurance?"

There are really two questions to consider. First, the patient wants to know if their health insurance policy covers acupuncture. In addition, the patient wants to know the specific coverage details of their insurance company.

Over the past ten years, many insurance companies have begun to offer reimbursement for acupuncture treatments. However, insurance coverage varies widely, and it is important to call your insurance provider and request specific coverage information and billing requirements.

Full payment is due at the time of each treatment. A receipt will be given after each treatment for patients to submit for insurance reimbursement with insurance diagnostic codes. Additional forms submitted by the patient for insurance purposes will be completed in a timely manner. You are responsible for your deductible, your co-pay and co-insurance amounts.

#### **Payment methods:**

Checks and cash are accepted.

Credit cards are not accepted at this time to maintain competitive fees.

### **Treatment Suggestions:**

To get the most benefit from your treatments:

- Bring your list of questions
- Wear loose comfortable clothing
- Eat a small snack a few hours before treatment
- Do not eat a large meal before or after your treatment
- Drink plenty of water
- Avoid caffeine products
- Avoid alcoholic beverages
- Avoid strenuous exercise
- Notice any changes between visits and inform practitioner
- Maintain a positive attitude about your own healing